

AWARDS

The Awards Chairman and Committee are responsible for judging and selecting recipients for WGCF Awards as well as selecting and forwarding applications for NGC Awards. The WGCF Awards Committee shall be composed of the Chairman and one assistant appointed by the WGCF President, the WGCF Yearbook Chairman, the eight (8) District Awards Chairmen and such WGCF Chairmen as the Awards Committee considers necessary. All decisions of the Awards Committee are final and are not subject to review. If any member of the Awards Committee belongs to a club being considered for any award, said member shall abstain from voting.

The Awards year runs from January 1 through December 31. Unless specified under the award, all applications should be sent to the WGCF Awards Chairman by **December 1**. All deadlines must be honored. All new WGCF Awards or any changes must be approved by the WGCF Executive Committee. The cost of engraving all awards shall be assumed by WGCF.

Any award for which no application has been received within ten consecutive years shall be retired.

The Chairman shall:

1. Be a member of the WGCF Board of Directors.
2. Provide a display or educational materials for the WGCF Annual Convention.
3. Work closely with the Treasurer.
4. Verify intent for monetary gifts with the donors prior to January 1 of each year.
5. Keep an accurate file of applications received and awards granted.
6. Receive statistics from the Wisconsin Life Members Chairman for the Larkin Life Membership Award, from the Membership Secretary for the Kuether District Membership Award, and from the Scholarship Investment Liaison for the Murken Memorial Scholarship Fund Award.
7. Consult with the Finance Committee regarding future purchases of additional trophies and/or the engraving of plaques.
8. Secure an adequate number of ribbons, rosettes, seals, certificates, trophies and plaques as needed, including the engraving of all trophies.
9. Present applications for the Lydia Shafer, Bronze and Creative Horticultural Achievement Awards to the WGCF Executive Committee for final selection at the Winter meeting.
10. Present the list of donors of monetary awards to the WGCF Treasurer by February 1. The Treasurer shall confirm donations from award donors prior to the Annual Awards Committee Meeting.
11. Send a receipt to all award applicants.
12. Present all awards at the Annual Convention. The WGCF President may reserve the privilege of presenting the Lydia Shafer, Bronze, Creative Horticultural Achievement and NGC Awards.
13. Provide the Editor of *Wisconsin Gardens* with all changes in awards, award rules and a listing of final awards presented at the Annual Convention.

14. Be current with NGC awards and have a supply of application blanks available for those awards. Submit all applications to the National Awards Chairman by the required date.
15. Attend as many flower shows as possible upon invitation of the show chairman, especially those shows applying for National Awards.

AWARDS PROCEDURES

The WGCF Awards year runs from **January 1** through **December 31**. Unless specified under the award, all applications must be sent to the WGCF Awards Chairman by **December 1**.

APPLICATION PROCEDURES

1. Data should be brief, neat and concise. Material should be attached to pages and secured in theme binder. Plastic covered pages a must. Maximum of six (6) pages, totaling 12 sides. **Note: page limit does not apply to Awards #4, 5, and 6.**
2. On cover, print number and name of award, club, district, city and state.
3. The **FIRST PAGE** must include:
 - a) Name and Number of Award
 - b) District
 - c) Club Name
 - d) Number of members
 - e) Name and address of Club President/ District Director
 - f) **Table of Contents (As per award book) Required for WGCF Awards; NOT to be included in NGC Awards**
 - g) Brief description of project
4. **FOLLOWING PAGES:** Typewritten text covering the project
 - a) Existing situation which prompted award application
 - b) Objectives
 - c) Activities to attain objectives
 - d) Results
5. Include in application: Participation (Size of club, involvement of members, community, government agencies, professionals, youth, residents in facilities, others.) Statements of appreciation, i.e. from city officials, development commissions and other cooperating organizations or recipients. Publicity with date and name of publication, progressive pictures, yearbook and financial report. Photocopies allowed.
6. All deadlines are **FIRM**.
7. **AWARDS:**
 - a) No 1. **LYDIA SHAFER AWARD**
 - b) No 2. **BRONZE AWARD**
 - c) No. 3. **CREATIVE HORTICULTURAL ACHIEVEMENT AWARD**
 - i) Nominations by any individual, club a/o District in the form of a Book of Evidence must be sent to the District Director of the nominee's District by December 1. The District Director and her committee will send one application per award to the WGCF Awards Chairman by December 15.
 - ii) The Executive Committee will vote on the award recipients for Awards #1, #2, and #3 at the Winter Executive Committee Meeting.
 - d) **YEARBOOKS** Individual club yearbooks must be sent to the following by November 1.
 - i) WGCF President
 - ii) WGCF Yearbook Chairman
 - iii) District Director

iv) District Yearbook Chairman

- a) The yearbook submitted must contain at least six months of the current calendar year.
- b) The District Yearbook Chairman will submit a list of top scoring yearbooks in each category to the WGCF Yearbook Chairman by November 15. The books must be scored according to the Yearbook Scale of Points. (Yearbook selections to WGCF Awards Chairman by December 15.)

WGCF FLOWER SHOW AWARDS: Awards seventeen (17) through twenty-one (21) are automatically determined from the Judges' Evaluation Sheets. The club will be advised by the WGCF Awards Chairman if eligible to prepare an application for a National Flower Show Award.

- i) The schedule shall be reviewed by the WGCF Flower Show Schedule Chairman.
- ii) A club wishing to apply for a National Award must notify the WGCF Awards Chairman and WGCF President at least sixty (60) days in advance of the show, indicating the names of the judges. The WGCF Flower Show Schedule Chairman will send the correct Evaluation Sheets and Report of Show forms.

{iii) A Judge MAY NOT judge her own show.}

- iv) Each judge completes the Evaluation Sheet independently and mails to the WGCF Flower Show Evaluation Chairman within ten (10) days of the show. The Evaluation Chairman averages the scores determining the official score used for award purposes.

NATIONAL GARDEN CLUB, INC. AWARD PROCEDURES

1. The NGC Awards year is January 1 through December 31.
2. All NGC Award applications must be sent to the WGCF Awards Chairman by NOVEMBER 15 to enable processing and sending to NGC Awards Chairman. Christmas Flower Shows have DECEMBER 15 as a deadline.
3. All NGC applications must be reviewed by the WGCF Awards Chairman and WGCF President.
4. A brief description of all projects a/o individuals eligible for a NGC Award (See *The National Gardener* Fall issue) for which there is no equivalent WGCF Award must be sent to the WGCF Awards Chairman. The Chairman will forward the necessary application blanks.
5. Questions about Awards Application Procedures should be directed to the District Awards Chairman or the WGCF Awards Chairman before submitting application or book of evidence. Should the award application be inappropriate, incomplete or incorrect, it can be corrected before mailing, thus eliminating cost, loss or damage.

WGCF AWARDS

1. LYDIA SHAFER AWARD: A "trophy award", currently a piece of Waterford crystal, a gift of Mr. Allen Shafer in memory of his wife, given to an individual for distinctive achievement and/or service for WGCF. Award application including only WGCF service should be sent to the District Director by January 1.

Purpose:

- a) To perpetuate the memory of WGCF President Lydia Shafer (1961-1963).
- b) To give recognition to individuals who foster all facets of garden club work and who typify the special characteristics of loyalty, devotion, leadership and giving of themselves as exemplified in the life of Lydia Shafer.
- c) To honor outstanding achievements in advancement of aims and goals of WGCF.

Eligibility:

- a) Must currently be an active member of WGCF.

- b) The nominee may be recommended to the District Awards Chairman by any individual member, a club or the District.
 - c) Upon approval of the District Awards Committee, the application shall be forwarded to the WGCF Awards Chairman by the deadline date.
 - d) The accomplishments may be in one or more areas of garden club work on the state level.
 - e) The service may have extended over a period of years, but at least one phase must be in action within the current awards year.
 - f) The contributions must be above and beyond duties of any office which may have been or is currently held.
 - g) Recipient **must be present** to accept the award.
2. **BRONZE AWARD:** Plaque presented to a non-member for exceptional and outstanding accomplishment in any field that advances WGCF objectives. The work should be recognized as a definite and stimulating influence within the state. The recipient **must be present** to accept the award. Award application including Book of Evidence should be sent to the District Awards Chairman by January 1.
3. **CREATIVE HORTICULTURAL ACHIEVEMENT AWARD:** Appropriate item of recognition presented to a member who has made an outstanding contribution to creative horticulture. This achievement may be a contribution to a literary production, book, brochure, TV show or any of the fine arts, development of a new plant variety, creating and sharing an outstandingly beautiful garden or any other related project. The recipient **must be present** to accept the award. Award application including Book of Evidence should be sent to the District Awards Chairman by January 1.
4. **SILVER SEAL CLUBS (Certificate)** 85-90 point minimum
5. **GOLD SEAL CLUBS (Certificate)** 91 points and above
6. **GARDEN CLUB of the YEAR (Traveling Silver Trophy)** Highest Point Value
The Traveling Silver Trophy will be presented to the garden club whose achievements do the most to promote the objectives of WGCF, as well as supporting its projects, and are so distinctive as to merit its being cited as the Outstanding Garden Club of Wisconsin.

Application for Awards 4, 5, and 6, is in the form of a Book of Evidence (no page limit) to contain one (1) year's record (12 consecutive months). This is to include a typed account of achievements, a yearbook, and publicity with date and name of publication, newspapers, flyers, photographs, canceled checks or equitable showing payments and contributions. (A three-ring binder with plastic page covers is suggested.) It will be possible to score higher than 100 points. Point scoring for Awards #4, 5, 6 is as follows:

	Points
1. WGCF Membership dues to State Treasurer by June 1	1
2. Club represented at WGCF Annual Business Meeting. List names	1
3. Number of Wisconsin Life Members. List names	1 pt. per name
4. <i>National Gardener</i> subscriptions (exclusive of complimentary copy)	25% - 1 pt. 50% - 2 pts. 75% - 3 pts. 99% - 4 pts. 100% - 5 pts.
5. WGCF Scholarship Fund (Minimum donation \$10.00)	1
6. WGCF Memorial Scholarship Fund. List names of honoree(s) (Copy of club check required)	1 pt per club donation
7. Natural Disasters (International or USA) contribution	

(\$5.00 minimum donation)	1
8. Appreciation Fund (Minimum \$.10 per member)	1
9. Sponsor participant in Nature Adventure Camp/Trees for Tomorrow	5 pts. per child
10. Club contribution to current WGCF State Project (\$25.00 minimum)	1 pt
11. Work <i>actively</i> with Garden Therapy group.	5
12. Sponsor Youth Garden Club group (Jrs., Intermediate, High School) or work actively with a 4-H club, scout troop, or other youth group	5 pts. per group
13. Paid attendance at Symposium, Flower Show School, Gardening Study School, Landscape Design School, or Environmental Studies School within WGCF	1 pt. per member per symposium/school
14. Attendance or participation in WGCF sponsored projects, (adopted by the Executive Committee/Board of Directors for the current term), workshops or seminars (exclusive of Annual Convention)	1 pt. per member per activity
15. Accredited Flower Show Judges, Gardening Consultants, Landscape Design Consultants, Environmental Studies Consultants, WGCF Officers a/o Chairmen (Specify name and titles)	1 pt. per title
16. Field trip to outstanding public or private garden or place of horticultural interest (club activity not to exceed more than one event).	3
17. Yearbook submitted to proper chairmen	4
18. Monthly meetings (1 pt. per meeting to a maximum of 12)	12
19. Arbor month recognitions (Programs, planting, school participation)	5
20. Gardening projects of community interest with majority of club members participating. This may be a continuing project. Not more than 3 projects eligible; list projects.	10 pts. per project
21. Standard Flower Show or Small Standard Flower Show with majority of club members participating.	10 pts. for a club or District
22. Member participation in a plant society show List names and include entry tag	1 pt /member
23. Planned public design exhibition by a federated garden club using a theme and a minimum of 10 exhibits <u>with an majority of club members participating.</u> These may include design, horticulture and educational exhibits. Evidence required.	1 pt. per individual exhibit, not to exceed 15
24. Garden walk with a minimum of three (3) gardens shown, with a majority of members participating.	5
25. WGCF Award application a/o nominations for the current year.	1 pt. per application or nomination
26. Club Library as listed in yearbook, including <i>WGCF Handbook</i> with Bylaws and current updated <i>Flower Show Handbook</i> .	3
27. Club program in current year to include an authoritative speaker on: Historic Trails, Flower Show Procedure, Birds, Butterflies, Landscape Design, Historic Preservation, Operation Wildflower, Membership Promotion, Land Trust, Natural Disasters, Horticulture, Flower Arranging, Environmental Education, any other State/CR/or NGC objective.	1 pt. per program
29. Paid <u>Club advertising</u> in <i>Wisconsin Gardens</i>	3 pts. per ad
30. New members during the current awards year.	1 pt. per new member

7. RUTH WEST HORTICULTURE AWARD (Monetary): To the club having the most outstanding horticulture program throughout the current year. Notify the WGCF Yearbook Chairman if club is applying for this award. The Yearbook Chairman presents the applications to the WGCF Awards Chairman prior to the annual Awards Committee meeting.

8. CONSERVATION AWARD: To the club having well-balanced year's conservation activities, including a field trip and overall excellence of program(s). Award will be determined by outstanding work in natural resource development, such as watersheds, erosion, reforestation,

wildlife refuge, wise land management, preservation of natural resources, a/o waste awareness. Notify the WGCF Yearbook Chairman if club is applying for this award. The Yearbook Chairman presents the applications to the WGCF Awards Chairman prior to the annual Awards Committee meeting.

9. WISCONSIN CIVIC ACHIEVEMENT AWARD: May be presented to a club, clubs or District for a civic achievement project in any category as listed below. A Book of Evidence is required.
 - a) Civic Achievement: for distinguished civic achievement making permanent improvements for public benefit; i.e. establishing sanctuaries, experimental forests, municipal gardens, landscaping public buildings or other related projects. Application must be accompanied by “before and after” pictures. Project may have been started prior to current year but must show results in current awards year.
 - b) Preservation of Beauty: for the completion of a historic preservation project such as the restoration of a park, a building a/o garden of importance to the heritage of a particular locality, state or the nation. Good landscaping a/o architectural design to enhance the value and significance of the site will be a consideration. “Before and after” restoration photos should accompany application.
 - c) Operation Wildflower: for the development of natural areas using wildflowers or a combination of wildflowers and other indigenous plant materials in historic gardens, memorial gardens, nature trails in parks, school grounds, outdoor classrooms, cemeteries and fairgrounds.
 - d) Rustic Roads & Historic Trails: for the preservation of the rural environment through a completed Rustic Roads or Historic Trails project. Substantiating evidence of project required. It is mandatory to consult with local legislative authorities.
10. NATURAL DISASTERS AWARD (Certificate): Presented for the most comprehensive program of Natural Disasters (International or U.S.) aid. Submit a written report, all publicity with date and name of publication, number of letters sent and received, entertainment of visitors from other countries and other material relative to accomplishments.
11. PROGRAM AWARD (Certificate): Presented to the club submitting three (3) complete typewritten and dated programs (two of which may be brief) on the same subject which have been researched by one (1) or more members and presented during the current year. The program must stimulate interest in gardening and may be adaptable to clubs of comparable size in the state. It may contain visual aids; i.e., slides, videotapes and must include a yearbook. The application becomes property of WGCF to loan to other clubs.
12. LEONA SHARPE WILMETH MEMORIAL THERAPY AWARD: (Monetary)
Presented for the most outstanding program in garden therapy. A wide variety of therapy will be recognized, such as a project conducted with the participation of a group within an institution or hospital or centered upon the rehabilitation of a single handicapped person. Submit program plans, a record of personal service by club members, pictures, and publicity with date and name of publication and any other visual evidence of therapy group(s) or individual participation.
 - a) Club/Clubs
 - b) District
13. CERTIFICATE OF MERIT: Presented for meritorious project or accomplishment not covered by any other award.
 - a) Club/Clubs
 - b) Member
 - c) District

14. **KUETHER DISTRICT MEMBERSHIP AWARD:** (Traveling Trophy) To the District having the greatest percentage membership increase figured from Jan 1 – Dec 31 of the current year over the previous year. Statistics presented to the Awards Chairman by the Membership Secretary 30 days prior to annual Awards Committee meeting. No application necessary.
15. **YEARBOOKS:** In addition to the General Yearbook Procedure the following Scale of Points for Judging NGC Yearbooks will be used in WGCF. First and Second, Third and Honorable Mention awards will be presented in each of the following categories:
- Clubs 12 members and under
 - Clubs 13-17 members
 - Clubs 18-22 members
 - Clubs 23-29 members
 - Clubs 30-39 members
 - Clubs 40+ members

Clubs should indicate in writing to the Yearbook Chairman that they are applying for Awards #7 Ruth West Horticulture, #8 Conservation, and/or #27 Design Award. The Yearbook Chairman presents recommendations to the WGCF Awards Committee prior to the annual Awards Committee meeting.

GUIDELINES FOR PREPARING A CLUB YEARBOOK

A yearbook should contain **all** the information requested in the guidelines. Take special note of what is **required**, and what is **recommended** and what is **optional**.

FORMAT 15 points

BOOK STRUCTURE – 3 points

Is the structure of the book practical?

- **CONVENIENT SIZE:** large enough to be legible and small enough to be easy to carry to a meeting. A recommended size uses an 8 ½ x 11 sheet of paper folded in half cross wise.
(1 point)
- **DURABILITY:** Securely bound or well fastened. Generally ribbons, string or yarn, etc., tend to wear out before the year's end; staples or machine stitching is more satisfactory.
(1 point)
- **NEATNESS:** Pleasing choice of color ink and paper, evenly cut pages, even margins, numbered pages, identifiable headings, arranged for easy reading. *Professionally typeset books and mimeographed books and computer generated books are all considered equally.*
(1 point)

ARRANGEMENT OF CONTENTS – 12 POINTS

Cover – 2 points

- **COVER MUST INCLUDE:** Name of CLUB, TOWN, STATE AND YEAR. *Even if the town's name is included in the club's name, it must appear again separately.*
(2 points)
- **COVER DESIGN:** Cover design is optional and receives no points in scoring. An attractive cover does enhance the book for the pleasure of the members and may add prestige to the image projected by the club.
- **PERMANENT COVERS:** For books with permanent binders covers, substitute a durable paper cover for award competition, making sure that all required information is on the temporary cover. Fasten the pages together with metal rings to allow pages to turn easily.

Title Page – 4 points

- **TITLE PAGE IS REQUIRED:** Must show NAME OF CLUB, TOWN, STATE, REGION, YEAR AND NUMBER of MEMBERS, NGC, INC. and other ORGANIZATIONAL MEMBERSHIPS.

Example:

Organization Date – Federation Date
MEMBER
NATIONAL GARDEN CLUBS, INC.
CENTRAL REGION
WISCONSIN GARDEN CLUB FEDERATION
'YOUR' DISTRICT

Any other affiliation or memberships, such as The American Rose Society or American Iris Society, may also be listed. Do not head this example with the term affiliate, because National has two kinds of adult memberships, AFFILIATE and FULL MEMBER. All states are members: therefore, any club which is a member of a state federation is a FULL MEMBER OF NGC.

Subsequent Pages – 6 points

- **RECOMMENDED:** Table of Contents. Not required, but if used, should be next. A table of contents is the listing of pages in order of appearance in the book.
- **REQUIRED:** Names and addresses of NATIONAL PRESIDENT, REGIONAL DIRECTOR, STATE PRESIDENT, DISTRICT DIRECTOR AND NGC CHAIRMAN, if any.
- **OPTIONAL:** Themes of above named officers and names and addresses of other national, regional, state and district officers, as desired.
- **REQUIRED:** Names and addresses of club officers.
- **RECOMMENDED:** Names and addresses of club committee chairmen.
- **REQUIRED:** Club membership roster, including complete addresses with zip codes, phone numbers with area code and E-mail if available.
- **REQUIRED:** A calendar of events other than regular meetings, such as NGC and state convention dates, regional meeting dates, NGC schools, Arbor Day, Garden Week, etc.
- **REQUIRED:** List of Club Projects, new and continuing.
- **RECOMMENDED:** Club's bylaws be included in the book; however, will not be point scored.
- **RECOMMENDED:** If a CLUB THEME has been chosen, it should be listed in the yearbook. Reference to the "theme" should be mentioned in the majority of the meetings. The "theme" should be on top of program pages where monthly business meetings and programs are announced.
- **OPTIONAL ADDITONS:** Pages that are of interest and value to the club members can be added, such as recognizing club judges and instructors, landscape design consultants, gardening consultants and environmental concerns consultants. Other items may be a statement of club goals, club flower, colors, awards, birthdays, memorials and the club library list.

Total of 15 points

PROGRAM CONTENT 85 points

GOALS FOR IDEAL CLUB PROGRAM: Study an activity on some of National Garden Clubs objectives such as Birds, Blue Star Memorial Highway, Butterflies, Civic Development, Conservation, Environmental Concerns, Flower Shows, Garden Therapy, Habitat for Humanity, Historic Preservation, Historic and Nature Trails, Horticulture, Junior/Intermediate Gardening, Landscape Design, Legislation, National Disasters, National Headquarters, Operation Wildflower, President's Project(s) and any other related objective.

OBJECTIVES-PROJECTS-ACTIVITIES: *Activities* are the means for accomplishing *Projects* undertaken for the purpose of fulfilling one or more of National's *Objectives*.

Example: Preparing suet ball feeders for the Winter season is an *activity* planned as part of the *project* to provide backyard bird sanctuaries, fulfilling the *objective* of aiding in the protection and conservation of natural resources---Birds.

CLUB MEETINGS – 50 points

- **REQUIRED:** At least seven business (monthly) meetings per year. (Present at least six meetings per current year in yearbook).
- **RECOMMENDED:** It is a good idea to allow a separate page per monthly meeting. If not possible, separate each meeting with empty space, a design trim or series of lines. Leaving empty space allows for easier visibility and identification.
- **REQUIRED: WHEN:** Show the exact date, even if the meeting is always on the same day and week of the month.
- **REQUIRED: WHERE:** Place and time of meeting. Give the exact address, phone number and time, even if it is the same each month. If held in a home give name, address and phone number and name of co-hostess, if any.
- **REQUIRED: WHO:** Name of speaker, including credentials and brief identifying information, and some words on type of presentation.
Example: Mr. Bob Jones (G) is the owner of Creative Designs. He is a Landscape Architect and Botanist. He will present a slide program on "Landscaping Your Garden with Perennials". There will be a question and answer session following his presentation.
- **RECOMMENDED:** Business agenda and committee reports should be considered as part of the meeting's program and listed where appropriate.

CLUB PROJECTS – 35 points

- **PROJECTS:** Continuing Projects and New Projects for the current year must be listed separately. A new phase of a Continuing Project can be considered a New Project in itself.
Example: A new rose trellis in a memorial garden, which is maintained as a *continuing* project.
- **REQUIRED:** Location, description and member participation (%) in both types of projects. *If only one or two people participate in a project, it is not truly a club project.*
- **REQUIRED:** Notation of when subjects of meetings pertain to project work.
- **RECOMMENDED:** On page where projects are listed, give each project a number. Using that number of meeting pages to designate where or when project(s) took place. Such as New Project #1 or Continuing Project #3. A code system can be used; NP #1 for New Project #1 or CP #3 for Continuing Project #3. Also Member Speaker – M, Guest Speaker – G. These ideas are optional and ready for innovation.

Total 85 points

A yearbook must win top place in WGCF before it can be entered in National competition for A Certificate of Merit. All yearbooks submitted become the property of NGC and will not be returned.

To apply for the Yearbook Award #15, send a copy of the book to:

- The State President
- The State Yearbook Chairman
- Your District Director
- Your District Yearbook Chairman

In addition to the Yearbook Award #15, if your club wishes to apply for Award #7, the Ruth West Horticulture Award, or Award #8 the Conservation Award, or Award #27, the Design Award, or Award #32, the Nancy Gotham Endangered Species Award, simply include a separate piece of note paper within the yearbook stating which award(s) the club is applying for.

**SCALE OF POINTS FOR JUDGING
NGC YEARBOOK AWARD #16 AND WGCF AWARD # 15**

Note: Suggested points for scoring specific sub-sections are shown in parentheses

I. FORMAT

15 points

- A. Book Structure – 3 points
 - 1. Practicality; convenient size (1)
 - 2. Durability (1)
 - 3. Neatness (1)
- B. Arrangement of contents 12 points
 - 1. Cover – (2)
Name of club (1); town, state, year (1); (design optional)
If permanent type binder cover is used, please substitute paper cover
 - 2. Title page (4)
Name of club (1); town, state year (1); number of members (1); NGC and organizational memberships (1)
 - 3. Subsequent pages 6 points
Names and addresses of national president, central region director, state president, district director, chairman (if any) (2); club officers (1); club membership roster with complete mailing addresses including zip codes and areas codes, phone numbers and E-mail (2); calendar of events other than regular meetings (1)

PROGRAM CONTENT –

85 POINTS

Goals for ideal club programs: Study and activity on some of NGC's objectives such as Birds, Blue Star Memorial Highways, Civic Development, Conservation, Environmental Concerns, Flower Shows, Garden Therapy, High School, Junior/Intermediate Gardening, Horticulture, Landscape Design, Legislation, Natural Disasters, Operation Wild Flower, Roadside Development, Visiting Gardens, etc.

- A. Club Meetings – 50 points
 - 1. At least seven meetings a year (5)
 - 2. WHEN – date of meeting (5); WHERE – place of meeting (5);
WHO – name of speaker (5); WHAT – title of speaker's subject (25);
EXTRAS - roll call, exhibits or social activities (5).
- B. Club Projects – 35 points

1. List continuing projects (5) and new projects (5). Projects for the current year should be listed separately (1).
 2. Give location of continuing projects (1) and location of new projects (1). Give description of continuing projects (5) and description of new projects (5). Membership participation in continuing projects (1) and membership participation in new projects (1)
 3. Note where subjects of meeting pertain to project work (10)
- Total 100 points

Refer to the *Guidelines for Preparing a Club Yearbook* for further details available from WGCF Yearbook chairman.

16. PAT DVORAK YEARBOOK THEME AWARD: (Certificate)

Presented to the garden club with the most effective use of a theme displayed throughout their yearbook. The theme should be reflected in the club's programs and activities. No application necessary.

FLOWER SHOW AWARDS

Only Standard Flower Shows meeting all requirements as set forth in the *Handbook for Flower Shows, {2007 Edition,}* *The National Gardener* and the Awards Descriptions and Rules are eligible for WGCF Awards. To be eligible for WGCF Awards, all schedules must be reviewed by the WGCF Flower Show Schedules Chairman.

17. FLOWER SHOW ACHIEVEMENT – A Standard Flower Show or Small Standard sponsored by

- a). One Club
- b). Two or more clubs
- c). District
- d). Judges Council or group of Judges Councils

18. HOLIDAY FLOWER SHOW – A Standard Flower Show or Small Standard sponsored by

- a). One club
- b). Two or more clubs
- c). District

The show must feature the spirit of the holiday/holidays as designated in the schedule.

19. HOME & GARDEN SHOW

- a) A Standard Flower Show or Small Standard sponsored by one or more clubs, or District in a home or homes with a tour of two or more gardens.
- b) A Standard Flower Show or Small Standard sponsored by one club held in a home or homes. Garden tour NOT REQUIRED.
- c) A Standard Flower Show or Small Standard sponsored by one or more clubs or District, held in a home or homes with horticulture staged in a public building. A garden tour may be included.

20. RED, WHITE, & BLUE PATRIOTIC SHOW

A Standard Flower Show or Small Standard sponsored by one or more clubs. Theme of the show must have been patriotic in terms of advancement of Americanism. The flag of the United States shall have been correctly and prominently displayed as a feature of the show. Exhibitors shall not be limited to the use of patriotic colors in the entries.

21. DOROTHY NELLE SANDERS SMALL STANDARD FLOWER SHOW AWARD (Monetary)

A fifty-dollar (\$50.00) award will be given to the Small Standard Flower Show earning the highest evaluation annually.

22. WISCONSIN JUDGES COUNCIL EDUCATIONAL AWARD

Presented to an exhibit scoring 95 or above, receiving the Educational Award in a Standard Flower Show or Small Standard. It must be the work of a member or members of the garden club. This award will be selected from Judge’s recommendations as evaluated by the *Flower Show Handbook* Scale of Points and the exhibit snapshot submitted by the Flower Show Chairman. (Form provided by WGCF Schedule Chairman upon review of schedule.)

23. FLOWER SHOW SCHEDULE: (Traveling Silver Trophy)

Presented to the club, clubs, a judges council or group of judges councils, or district submitting the best schedule for a Standard Flower Show or Small Standard. Evaluation will be made upon originality of theme and distinction as coordinated throughout the show and upon clear, concise and comprehensive wording of the complete schedule as directed by the *Handbook*. Recommendation of the best schedules will be made to the Awards Committee by the WGCF Flower Show Schedule Chairman and voted upon at the annual Awards Committee meeting.

SCALE OF POINTS

Fulfills Standard Flower Show Requirements	20
Originality of theme	3
Overall distinction	7
Theme coordinated throughout schedule	10
Complete and descriptive wording in a clear concise manner meeting the requirements stated in the most recent edition of the <i>Handbook for Flower Shows</i>	
Cover	2
Rules	10
Design Division	15
Horticulture Division	15
Special Exhibits Division	10
Awards	5
Scales of Points	<u>3</u>
	100

24. RUTH SMITH EVALUATION AWARD (Traveling Trophy-Silver Bowl)

Presented to a WGCF Flower Show Judge writing the best flower show evaluation each year. The bowl is given to encourage judges to write descriptive reports worthy of each flower show – a neat, concise presentation, allowing the reader a complete “view” of the show. All other portions of the report must be correct: award number, date, name of show, place, score total, signature of judge, etc.

The WGCF Flower Show Evaluation Chairman will select the three (3) considered best in her opinion. She will make copies of the Show Description, forwarding these three *unidentified* copies to the following: WGCF Flower Show Schools Chairman, WGCF Awards Chairman, and the donor (Ruth Smith). They will in turn evaluate same, indicating on each copy either a number 1, 2, or 3. The report receiving the most votes will receive the trophy for the year at the annual WGCF Convention.

When the bowl is engraved completely, it should be given to the judge having her name on it the most often. Then, the award can be retired, or someone can determine if they would like to sponsor same.

25. CERTIFICATE OF APPRECIATION TO A PLANT SOCIETY

Presented to a plant society for a specialized Flower Show at which Nationally Accredited Judges are invited to judge. No application necessary. WGCF Flower Show School Chairman will provide Society names to WGCF Awards Chairman.

26. LARKIN LIFE MEMBERSHIP AWARD: (Plaque)

Presented to the District having the greatest percentage of increase in Wisconsin Life Memberships figured from Jan. 1 – Dec. 31 of the current year, over the previous year.

27. DESIGN AWARD (Monetary)

Presented to the club having the most outstanding floral design program for the club year; this may be programming for the entire year or one or two exceptional programs. Notify the WGCF Yearbook Chairman if club is applying for this award. The Yearbook Chairman presents the applications to the WGCF Awards Chairman prior to the annual Awards Committee meeting.

28. WISCONSIN LANDSCAPE CONSULTANTS COUNCIL AWARD (Monetary)

Presented to the garden club which made the most significant contribution in providing, planning and planting for one of the following projects: 1. Commercial Property, 2. Church, 3. Public Building, 4. Park, 5. Waterfront, 6. Other. Plans for the project must be approved by an A.S.L.A. architect. Copy of plans must be included with application, “before and after” pictures and a short summary.

29. “AND-THEN-SOME” V.I.P. Award, (Certificates)

Each year clubs may honor a member for willingness to serve, giving a little extra, “and then some”, to accomplish WGCF goals. A brief report must accompany the selection stating one or all of the following: (1) member did what was expected of him/her, (2) showed consideration and thoughtfulness of others, (3) met the obligations/responsibilities “above and beyond”, (4) friendliness was shown to others, (5) unexpected help was given in an emergency “and then some”.

The club’s Executive Committee should make the selection unknown to the recipient if at all possible. Members may receive the award only once. Entries should be sent to the District Director for elimination and the top entry sent to the WGCF Awards Chairman by December 1. When recipient is chosen, club will be notified by the District Director and **should encourage member to attend Annual Convention to receive award.**

30. SEELIGER ENVIRONMENTAL EDUCATION AWARD (Monetary)

A \$50.00 Award to be given to a federated club having an overall and well-balanced year’s activities in one or more of the following areas of environmental awareness:

- a) Study laws concerning reclamation and/or recycling
 - b) Methods of yard waste control and its disposal.
 - c) Research and study of household waste business and industrial waste in the community, area or state.
 - d) Promotion or public awareness dealing specifically with Solid Waste Management.
 - e) Education or legislative activity in Environmental Awareness
- Application to include a Book of Evidence and a club yearbook.

31. MURKEN MEMORIAL SCHOLARSHIP FUND AWARD (Traveling Trophy)

Presented to the District that gives the *greatest amount of money per capita* to the Memorial Scholarship Fund, from which the income provides the funds for scholarships, based upon contributions received from January 1 to December 31.

32. NANCY GOTHAM ENDANGERED SPECIES AWARD: (Monetary)

This award to be given to the garden club with the most comprehensive program(s) on any endangered specie(s) whether it be bird, mammal, fish, insect or plant. Program(s) given may be informational background, how to preserve or conserve or how to propagate or promote continued existence of said species.

33. Knox Visibility Award (Trophy)

Select a maximum of two events from a club during the award year beginning Jan.1 and ending Dec.31 shall be described.

- The events shall be ones with general community exposure with evidence of the exposure.
- Describe the event.(s)
- Describe how many club members participated and in what ways.
- Describe the involvement of other community organizations.
- Include publicity for the event, examples of tickets, poster,
- Include media coverage of the event when available.
- Describe whether the project is new or continuing.
- Book of Evidence, see page 2 of WGCF handbook Award Procedures.

34 Hopp Media Award (Monetary)