



Wisconsin Garden Club Federation Grant Report Form

Your grant project evaluation report may be submitted as a narrative or by filling out this form, and can be submitted in either paper or electronic format.

Submit your evaluation, receipts and photos, by November 15, to: Roger Greathead (roghome@frontier.com). 1744 Tam O Shanter Trail, Sun Prairie, WI 53590
608-692-1816

Date of Evaluation Report _____

Contact Information:

Name of Garden Club or District:

Project Name: _____

Name of Report Submitter: _____

Telephone _____ E-Mail address _____

Project Description:

1. Which of the following purposes did your project fulfill and how did it do this?

- Community beautification
- Horticultural education
- Community gardening
- Environmental stewardship

2. Who benefitted from this project directly or indirectly? In what ways?

3. Address of the project: _____

4. Funds Received: \$_____ Use of funds: Plants \$_____ Non-plant \$_____

Attach receipts.

5. Describe whether or not your project was successful.

6. How will your club maintain or build upon this project?

7. Please include the following with your report:

- Receipts for the project.
- Photos of the project (suggested before, during, completion)
- Copies of news articles mentioning WGCF funding, if available.
- Photo release forms for members and minors (if any) in photos. Release forms found on WGCF website.

Thank you for implementing and completing your grant project!